

Regional School District 13 Registration Directions

New Students:

Refer parents to pre-register from our district website, or send this URL:

<https://rsd13ct.powerschool.com/public/formbuilder/form.html?formid=310354>

Parents will fill out this form online:

Regional School District 13 Pre-Registration Form

Student Information

First Name *

Middle Name

Last Name *

DOB *

Gender * ▼

Grade Level * ▼

Home Phone *

Household Information

Street *

City *

State * ▼

Zip *

Entry Year * ▼

Entry Date *

Guardian Information

Parent/Guardian Name *

Email *

School Preference 1 * ▼

When submitted, a notification email will be sent to the appropriate building secretary listed below.

CRHS: Sheila Filiault

Strong: Karen Bransfield

Memorial: Becky Glenn

Lyman: Kate McLaughlin and Nina Healy

Brewster: Sandy Simon and Lori Robison

The secretary will then select and approve the submission. The parent will automatically be sent an email that looks like this:

From: Regional School District 13 <noreply@rsd13.org>
Date: Fri, May 13, 2022 at 12:51 PM
Subject: Welcome to RSD13
To:

Thank you for beginning the process of enrolling your student with Regional School District 13 for the 2022-2023 school year. Below are the instructions to complete the enrollment process.

Step 1: Set up a PowerSchool Parent Account.

If you do not already have a PowerSchool account, you can set one up by doing the following:

1. Open the internet browser on your computer.
2. Type <https://powerschool.rsd13.org/public/home.html> into the address bar.
3. Click on the Create Account tab.
4. Fill in the information requested along with your desired username and password.
5. Enter your student's full name, Access ID and Password and your relationship to the student and click enter at the bottom.

If you already have a PowerSchool account, use the Access ID and Password below to link your new student to your existing account by adding the student.

Step 2: Complete Enrollment Forms

In PowerSchool, select the student you are enrolling and click on the Forms link within the left navigation menu.

If you have questions, please call the school you wish to enroll in. Their phone numbers are:

Brewster - 860-349-7227
Lyman - 860-349-7240
Memorial-860-349-7235
Strong-860-349-7222
CRHS-860-349-7215
MTA-860-358-9583

Thank you

Date and Time: 05/13/2022 12:51:02 pm

Access ID: Jar92Test349

Access Password: eOLNDtJweV

Student Name: Test Test

PowerSchool Address: <https://powerschool.rsd13.org/public>

***The URLs have been changed in the email the parents will receive to reflect the updated URL for our districts PowerSchool. If you are still having issues make sure you are using the following URL**

<https://rsd13ct.powerschool.com/public>

Parents will then set up their Parent Portal accounts and then complete the online “forms” that can be found in the left-hand column of their account.

At this point, the only “form” included online is the Emergency. You will see two forms, which is equivalent to the paper form they used to fill out.

The screenshot shows the Parent Portal interface. On the left is a navigation menu with the following items: Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, Student Records, **Forms** (highlighted with a red circle), School Bulletin, Class Registration, Balance, My Schedule, School Information, and Account Preferences. The main content area is titled 'Grades and Attendance: Test, Test' and contains two tables. The first table is 'Attendance By Class' and the second is 'Attendance By Day'. Both tables show columns for 'Last Week', 'This Week', 'Absences', and 'Tardies'. The 'Attendance Totals' row shows 0 for all categories. Below the tables is a legend for attendance codes and citizenship codes.

Enrollment

REGIONAL SCHOOL DISTRICT 13 STUDENT INFORMATION / EMERGENCY FORM
Enrollment Empty

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Enrollment Empty

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